

**Rapid City Public Library Board of Trustees  
Board Meeting  
Thursday, February 17, 2011, 12:00 p.m.**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Sandra McNeely on February 17, 2011, at 12:00 p.m.

Present by roll call: Sandra McNeely, James Olson, Monte Loos, Richard Haeder, Laura Patterson, Ron Kroeger, David Seger, and Terri Davis

Absent: None.

**Introduction of Staff  
Public Comment**

**Additions or corrections to the agenda:**

Olson moved to approve the additions to agenda of the Contract for a Banner under Policy and Committee Elections under Other; Kroger seconded; motion carried unanimously.

**MINUTES**

Motion by Header, second by Olson to approve January 2011 minutes; no further discussion; motion carried unanimously.

**CONSENT CALENDAR ITEMS**

**Budget Narrative, City Budget and Bills, County Budget and Bills, Library Board Funds Budget and Bills:**

Motion by Kroeger, second by Loos to approve consent calendar items; no further discussion; motion carried unanimously.

**ADMINISTRATIVE REPORTS**

Director's Report; written report provided.

2010 annual statistics

4<sup>th</sup> quarter county statistics

Statistics definitions

Customer services strategic workgroup

**FINANCE COMMITTEE**

2012 city budget draft: Motion by Olson, second by Header to approve the 2012 budget as a Preliminary; a question was raised by Loos regarding unexpected repairs and if the City has a contingency fund. Kroeger stated that it would depend on the issue, but possible CIP could cover those costs; motion carried unanimously.

Motion by Olson, second by Patterson to approve the 2011 County supplemental appropriation; no further discussion; motion carried unanimously.

Motion by Olson, second by Patterson to approve the 2011 Board Funds supplemental appropriation; no further discussion; motion carried unanimously.

County revenue; written report provided.

## **POLICY COMMITTEE**

Annual staffing report; written report provided.

Motion by Header, second by Loos to approve the 2011 Johnson Controls contract; a question was raised by Loos asking if the contract included parts; Davis addressed this as the contract does specify what will be covered by the contract and what will be covered by Library staff; no further discussion; motion carried unanimously.

Motion by Header, second by Olson to approve the 2011 hours of operation policy; no further discussion; motion carried unanimously.

Motion by Header, second by Kroeger to approve the Agreement for Downtown National Library Week banner; Friends of the Library will cover the cost of the banner; no further discussion; motion carried unanimously.

Header brought up a question as to how the Library would avoid rising costs in the maintenance fees of the Library controls; Davis responded by stating the staff will be looking into the replacement of the boiler within the next five years; possible partial funding to come from CIP.

## **LIAISONS**

**City Council Liaison:** Roll call vote for telephone conferences to be required at the city council meeting up for discussion/approval. Kroger suggested a possible change to the Library Board procedures. 70% of city streets will be replaced within the next 10 years.

**County Liaison:** No report.

**Foundation:** Minutes provided.

**Friends:** No report.

**State Library Board:** No report.

**Other:**

**Committee Appointments:** Finance - Jim Olson, Chair and Richard Header, Member; Policy Committee - Laura Patterson, Chair; Building Committee - Monte Loos, Chair

Motion by Header, second by Kroeger to adjourn meeting at 12:48 p.m.; no further discussion; motion carried unanimously.

## **UPCOMING EVENTS**

State of the Library All-Staff Meeting  
Board Meeting

February 24<sup>th</sup>  
March 17<sup>th</sup>